

**LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING
REGULAR MEETING**

Tuesday, 7:00 pm

April 26, 2016

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on April 26, 2016 at 7:34 p.m. at Licking Heights Central Middle School, 6565 Summit Road, Pataskala with Mrs. Nicole Roth, President, presiding.

The President asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mrs. Nicole Roth, Mrs. Tracy Russ, Mr. Matt Satterwhite and Mr. Richard Wand.

Resolution #04-16-056. ADOPTION OF AGENDA

Mrs. Roth moved and Mr. Wand seconded that the Board of Education adopts the agenda.

AYES: Roth, Wand, Bagley, Russ, Satterwhite

President declared motion carried.

Presentations:

- A. Update: 2016/17 Student Projections, Facility Needs and Teaching and Learning Implications – Dr. Philip Wagner
- B. High School Student Schedules - Mr. Ken Kramer
- C. Policy 5200, Attendance – Mr. Jeff Boyer and Mrs. Lisa Todd

Discussions:

A. Board Committees

		<u>Meeting Dates</u>	<u>Future Meeting Dates</u>
1. Finance	R. Wand and T. Russ	2/26/2016	5/6/2016
2. Curriculum	M. Satterwhite and N. Roth	3/15/ 2016	5/23/2016
3. Building & Grounds	T. Russ and B. Bagley	2/23/2016	May, 2016
4. Policy	M. Satterwhite and N. Roth	4/21/2016	June, 2016
5. Community Outreach	R. Wand and B. Bagley	4/26/2016	May, 2016
6. Technology	R. Wand and B. Bagley	1/28/2016	5/12/2016

Resolution #04-16-057. CONSENT AGENDA

Mrs. Roth moved and Mr. Wand seconded that the Board of Education approve the consent agenda – Item A through D. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of

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education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

A. Approve the following Personnel Actions:

1. Resignation(s):

- a. Janice King, Teacher, South Elementary, effective May 27, 2016 for retirement purposes.
- b. Vaselka Kurguz, Custodian, South Elementary, effective March 31, 2016 for retirement purposes.
- c. Ron Nutter, Custodian, High School, effective May 6, 2016.
- d. William West, Custodian, High School, effective June 30, 2016 for retirement purposes.
- e. Darren Waters, Dean of Students, High School, effective May 27, 2016.
- f. Nick Roberts, Treasurer, District Office, effective July 31, 2016.
- g. Elyssa Krivicich Science Teacher, High School, effective May 27, 2016.
- h. Elizabeth Cordle, Intervention Specialist, Central, effective May 27, 2016.

2. Employment, Classified, 2015/2016

- a. Allan Watts, Bus Driver, Transportation, 189 Days Prorated to 50 days/1 year contract/5.25 hours/(step 0) salary of \$15.21/hr. (Category A) effective March 15, 2016. (Replacing Matthew Stout)
- b. Jennifer Watts, Bus Driver, Transportation, 189 Days Prorated to 46 days/1 year contract/5.75 hours/(step 0) salary of \$15.21/hr. (Category A) effective March 21, 2016. (Replacing Kenyatta Boyd)
- c. Nathaniel Fravel, Custodian, West, 260 Days Prorated to 62 days/1 year contract/8 hours/(step 0) salary of \$12.92/hr. (Category B) effective April 6, 2016. (Replacing Andrew Delffs)

3. Unpaid Leave of Absence, 2015/2016

- a. Mike Bauerle, Custodian, South Elementary, unpaid leave of absence from May 9 through June 30, 2016.
- b. Melissa Baughn, 5th Grade Teacher, North Elementary, unpaid leave of absence for the 2016/2017 school year.
- c. Amanda Wallace, Special Education Aide, High School, unpaid leave of absence from April 25 through May 27, 2016.

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- d. Angela Boyer, Teacher, West, unpaid leave of absence from May 17 through May 27, 2016.
- e. Stephanie Phillips, Teacher, High School, unpaid leave of absence from March 21 through April 29, 2016.

4. Employment, Supplementals, 2015/2016

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Janell Hunter	Elementary Accompanist (0.32)	Central	5	5	\$292.80

5. Employment, Supplementals, 2016/2017

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Steve Varricchio	Faculty Manager	High	3	11	\$1,861
Taryne Porter	Head Cheerleading – Fall	High	2	4	\$2,404
Darren Waters	Head Football	High	1	17	\$4,209
Leiner Crawford	Head Boys Soccer	High	1	1	\$2,585
Mitch Tom	Head Girls Soccer	High	1	4	\$3,280
John Nguyen	Head Girls Volleyball	High	1	7	\$3,744

6. Employment – Classified, 2016/17 school year. All have been evaluated by their immediate supervisor, per the negotiated agreement.

a. **One (1) Year Limited Contract**

Danielle Fleming	West	Health Aide
Dorothy Caudill	Transportation	Driver
Allan Watts	Transportation	Driver
Jennifer Watts	Transportation	Driver

b. **Two (2) Year Limited Contracts**

Shawn Cothorn	Technology	Assistant Tech. Manager
Carla Crite	Transportation	Driver
Sharon Darnell	Transportation	Transportation Assistant
John Davis	Transportation	Driver
Juanita Dean	Transportation	Transportation Assistant
Melanie Gore	Transportation	Transportation Assistant
Angela Harvey	Transportation	Transportation Assistant
Michelle Johnston	Transportation	Transportation Assistant
Paula King	West	Custodian
Joseph Kriner	Transportation	Driver
Shele Mann	High	Secretary II
Patricia Moenter	Transportation	Driver
Gloria Middaugh	Food Service	Cashier/Helper
Amy Rapp	Transportation	Transportation Assistant
Ashley Roe	Transportation	Driver
Christopher Stires	Central	Custodian
Linda Valentine	Transportation	Driver

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Charlotte Young Transportation Transportation Assistant

c. Continuing Contracts

Charles Beatty	Central	Custodian
Chandra Bing	Transportation	Driver
Mike Braskett	West	Custodian
Albert Dolder	Transportation	Driver
Jeffrey Dorris	South	Custodian
Karen Flook	Food Service	Server/Helper
Karen Kean	Transportation	Driver
Janet Lecompte	Food Service	Server/Helper
Christina Lyle	North	Secretary II
Ruth Ann Murdoch	Transportation	Driver
Donald Peters	Central	Custodian
Gregory Smith	Transportation	Driver
Sandy Sumner	Food Service	Server/Helper
Connie Thompson	West	Custodian

7. Employment 2015/2016, Supplemental, Non-Renewals

Ackerknecht, Krista	Building Technology Coordinator
Ackerknecht, Krista	Curriculum Council Chair
Ackerknecht, Krista	Mentor/Resident Educator
Ackerknecht, Krista	LPDC
Andrews, Amanda	World Languages Chair 9-12
Andrews, Amanda	Mentor/Resident Educator
Andrews, Amanda	LPDC
Annett, Anna	LPDC
Athey, Nikki	Mentor/Resident Educator
Baker, Katelyn	English/Language Arts Chair
Baker, Katelyn	Mentor/Resident Educator
Barnes, Adam	Assistant Baseball
Barnes, Adam	Assistant HS Football
Baxter, Lindley	Mentor/Resident Educator
Beavers, Megan	Band Director HS
Beavers, Megan	Pit Orchestra Director
Bennett, Tracy	HS Football JV
Bennett, Tracy	HS Softball Freshman
Betz, Janet	Newspaper Advisor
Betz, Janet	Mentor/Resident Educator
Boening, Laura	Mentor/Resident Educator
Bowsher, Jamie	Mentor/Resident Educator
Boyer, Jeff	Head Baseball
Boyer, Jeff	Assistant HS Football
Brehm, Tiffany	HS Girls Volleyball JV
Brown, Elizabeth	MS Student Council Advisor (.5)
Burkett, Pat	Building Technology Coordinator
Burkett, Pat	Mentor/Resident Educator

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Carducci, Donald	Robotics Club Advisor
Cermak, Jessica	Science Academic Chair PK-2
Clark, Nathan	Head Boys Basketball
Cochran, Lori	Musical/Play Director Drama
Conger, Scott	Science Academic Chair 3-5
Cote, Amanda	English/Language Arts Chair 3-5
Cote, Amanda	Mentor/Resident Educator
Cox, Tina	HS Girls Volleyball – Freshman
Cox, Tina	Head Boys Volleyball
Crawford, Lenier	Head Boys Soccer
Deas, Patrick	Head Girls Track (.5)
Dodderer, James	Asst. HS Boys Basketball-Freshman
Dorsey, Amber	8 th Grade Field Trip Advisor
Dorsey, Amber	Mentor/Resident Educator
Dorsten, Brian	Assistant HS Golf
Evans, Brian	HS Baseball – JV
Faska, Matt	Assistant HS Boys Basketball
Fisher, Kevin	Assistant Boys Soccer
Fleming, Danielle	Head Girls Basketball
Fleming, Danielle	Asst. HS Girls Basketball (Partial)
Fleming, Daron	Asst. HS Girls Basketball (Partial)
Fout, Rachel	Fine Arts Academic Chair PK-5
Gamertsfelder, Kathy	Mentor/Resident Educator
Gamertsfelder, Kathy	Math Academic Chair 9-12
Graham, Ronald	Asst. Marching Band – Percussion
Grubb, Zach	Head Girls Track (.5)
Hamann, Rick	Mentor/Resident Educator
Haybin, Alesha	Gifted Academic Coordinator
Hennen, Tyler	Head Golf
Hennen, Tyler	Baseball HA – Freshman
Hilderbrand, Kimberly	Musical/Play Stage Prep
Holskey, Rob	MS Football 8 th Grade
Howard, Valerie	Science Academic Chair 6-8 (.5)
Huey, Dee	Mentor/Resident Educator
Hughes, Tara	Math Academic Chair PreK-2
Hunt, Jamie	Ms Softball 8 th Grade
Hunter, Janell	Elementary Music Accompanist
Ice, Joshua	MS Choir Director
Ice, Joshua	Elementary Choir Director
Jayes, Holly	Mentor/Resident Educator
Jones, Mary Jo	HS Yearbook Advisor
Kaili, Denis	Assistant Girls Soccer
Kapcar, Joseph	K-12 Testing Coordinator (Partial)
Karas, Ann	Special Education Dept. Chair PreK-5(.5)
Karas, Ann	LPDC
Katzman, Lauren	Senior Class Advisor
Kibler, Heidi	MS Volleyball 8 th Grade
Kim, Charles	Asst. Marching Band – Brass

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King, Joy	MS Cross Country
Kinney, Michael	Science Academic Chair 6-8 (.5)
Kinney, Michael	Mentor/Resident Educator
Kiser, Elizabeth	Head HS Cheerleading – Winter
Kiser, Elizabeth	Asst. HS Cheerleading – Fall
Klinger, Kelsy	MS Cheerleading – Fall
Klinger, Kelsy	MS Cheerleading – Winter
Komorowski, Gina	Math Academic Chair 3-5
Komorowski, Gina	LPDC
Laret, Matthew	Chess Club Advisor – HS
Lewis, Joey	HS Football – Freshman
Long, Kait	Asst. Marching Band – Woodwind
Mangus, Amy	Mentor/Resident Educator
Mann, Chris	MS Baseball 8 th Grade
McCullough, Sean	Quiz Bowl Advisor
McKenna, Brittney	MS Volleyball 7 th Grade
McQuay, Brittany	MS Student Council Advisor (.5)
Mickelson, Laura	Mentor/Resident Educator
Miller, Lynette	Mentor/Resident Educator
Morris, Jaimie	Lead Mentor/Resident Educator (.5)
Morris, Jaimie	Mentor/Resident Educator
Mosely, Amanda	Head Girls Volleyball
Munday, Ryan	Asst. HS Wrestling
Noble, Lauren	Power of the Pen Advisor
O’Cain, Tim	Head Boys Track
Olinski, Darrin	MS Football 7 th Grade
O’Ryan, Iva	Student Council Advisor
O’Ryan, Iva	Service Learning Project Advisor
Ouellette, Colleen	Science Academic Chair 9-12
Ouellette, Colleen	Mentor/Resident Educator
Painter, Lisa	Lead Mentor/Resident Educator (.5)
Painter, Lisa	Mentor/Resident Educator
Patterson, Emily	Mentor/Resident Educator
Pendexter, Rita	Winter Faculty Manager
Perry, Doug	Asst. Marching Band – Full Band
Perry, Doug	MS Band Director
Perry, Doug	LPDC
Petereit, Bernard	MS Wrestling
Phillabaum, Courtney	Math Academic Chair 6-8
Phillips, Jason	Lead Technology Coordinator
Phillips, Jason	Mentor/Resident Educator
Phillips, Stephanie	Building Technology Coordinator
Phillips, Stephanie	Mentor/Resident Educator
Porter, Taryne	Head Cheerleading HS – Fall
Price, Robert	MS Wrestling
Ramsey, Amber	Winter Faculty Manager
Ramsey, Robert	Head Wrestling
Ramsey, Robert	Head Softball

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Reamer, Pamela	Art Club Advisor
Righter, John	MS Boys Basketball 8 th Grade
Roney, Caitlin	Junior Class Advisor
Ross, Sharon	National Honor Society Advisor
Satterwhite, Cathy	English/Lang. Arts Academic Chair 9-12
Satterwhite, Cathy	Senior Class Advisor
Seymour, Janine	Mentor/resident Educator
Shaw, Jazmine	MS Girls Basketball 8 th Grade
Smith, Meredith	Musical/Play Director Vocal
Smith, Meredith	Choir Director
Smith, Meredith	Jazz Choir Director
Smith, Meredith	Mentor/Resident Educator
Smith, Meredith	Fine Arts Academic Chair 9-12
Smith, Carla	Social Studies Academic Chair 6-8
Smith, Eileen	Social Studies Academic Chair PreK-2
Sokol, Barry	MS Boys Basketball 7 th Grade
Solomon, Cassi	Building Technology Coordinator
Springer, Gina	English/Language Arts Chair Prek-2
Springer, Gina	Mentor/Resident Educator
Stanley, John	HS Softball – JV
Starr, Tim	Asst. Girls Basketball – Freshman
Starr, Tim	Girls Basketball MS 7 th Grade
Stokes, Christina	Special Education Chair Prek-5 (.5)
Thomas, Taylor	Junior Class Advisor
Tom, Mitch	Head Girls Soccer
Tom, Mitch	Special Education Chair 6-12 (.5)
Varricchio, Steve	Fall Faculty Manager
VonBargen, Andy	Baseball 7 th Grade MS
Waland, Kelen	Assistant HS Football
Waland, Kelen	Social Studies Academic Chair 9-12
Waland, Kim	Assistant HS Football
Waits, Pamela	Asst. Marching Band Color Guard
Walker, Shawn	Assistant HS Track
Wanack, Anna-Lisa	MS Yearbook Advisor
Wand, Alyson	Head Cross Country
Wand, Alyson	MS Girls Track
Waters, Darren	Head Football
Weller, Courtney	LPDC
Whitley, Kelli	Mentor/Resident Educator
Wilkinson, Brian	Social Studies Academic Chair 3-5
Wilkinson, Brian	LPDC
Willett, Vicki	Building Technology Coordinator
Willett, Vicki	Mentor/Resident Educator
Willett, Vicki	LPDC
Wilson, Aimee	JCWA “Model UN” Advisor HS
Wilson, Aimee	Mentor/Resident Educator
Wilson, Aimee	Special Education Chair 6-12 (.5)
Wise, Ashley	5 th Grade Student Council Advisor

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Womer, Kevin
Woolard, Donnie

Mentor/Resident Educator
Assistant Baseball

**** Audit does not require Board Members to abstain. No benefit added.**

8. Employment, Non-Renew, (Classified)

Dylan Moran	Building and Grounds	Mechanic Helper
Mason Hall	CBI	Technology Helper
Zachary Tope	CBI	Technology Helper
Kyle Schultz	C-TEC	Technology

9. Approve a \$6000 stipend for Rita Pendexter for additional responsibilities from January 1 through June 30, 2016.

10. Approve Mitch Tom for Home Instruction Tutor, for a student who is unable to attend school April 12 through May 27, 2016 at 5 hours per week at a rate of \$25 per hour plus mileage at the prevailing IRS rate.

B. Approve the following employees to attend CPI Certification Training on April 30, 2016.

Licking Heights Teachers (\$25/per hour/8 hours)

Krista Ackernelch	Deborah Bobo	Scott Conger
Jennifer Layton	Lisa Painter	Emily Rarey
Christina Stokes		

ESC Aides (Hourly Rate of Pay /8 hours)

Brittany McKenna	Ernest White	Janine Woodson
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Licking Heights Aides (Hourly rate of pay/8 hours)

Lisa Nestor

Administrators (Per Diem Rate/ Full day)

Tiffane Warren

SRO Officer (Hourly Rate of Pay/8 hours)

Brian Evans	Bryan Turner
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Instructors (Per Diem Rate/ Full day)

Mitchell Tom	Belinda Hohman	Melissa Breeze
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C. Approve the LACA Service Agreement from July 1, 2016 through June 30, 2017.

D. Approve the athletic summer camps, as provided in the back-up materials.

AYES: Roth, Wand, Bagley, Russ, Satterwhite

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President declared motion carried.

Resolution #04-16-058. ACTION AGENDA

Mr. Bagley moved and Mrs. Roth seconded that the Board of Education approves:

- a. Minutes of the March 3, 2016 Special Meeting
- b. Minutes of the March 15, 2016 Regular Meeting
- c. Minutes of the April 6, 2016 Special Meeting

AYES: Bagley, Roth, Russ, Satterwhite, Wand

President declared motion carried.

Resolution #04-16-059. FINANCIAL REPORT

Mrs. Russ moved and Mr. Wand seconded that the Board of Education approves the Treasurer's Financial Report, as provided in the back-up materials.

AYES: Russ, Wand, Bagley, Roth, Satterwhite

President declared motion carried.

Resolution #04-16-060. AGREEMENTS

Mr. Satterwhite moved and Mr. Bagley seconded that the Board of Education approves the lease agreement for David Fravel to use 134.84 acres of District farmland for the calendar year 2016. Mr. Fravel will pay the District \$21,000 per the lease agreement for use of this land.

AYES: Satterwhite, Bagley, Roth, Russ, Wand

President declared motion carried.

Resolution #04-16-061. WORKERS COMPENSATION

Mrs. Russ moved and Mr. Wand seconded that the Board of Education approves enrollment into the 2017 Ohio SchoolComp Worker's Compensation Group Retrospective Rating Program, as provided in the back-up materials.

AYES: Russ, Wand, Bagley, Roth, Satterwhite

President declared motion carried.

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Resolution #04-16-062. INSURANCE

Mrs. Roth moved and Mrs. Russ seconded that the Board of Education approves the purchase of property, liability and fleet insurance from Argonaut/Trident for the 2016-2017 and 2017-2018 year, as provided in the back- up materials.

AYES: Roth, Russ, Bagley, Satterwhite, Wand

President declared motion carried.

Resolution #04-16-063. DONATIONS

Mr. Bagley moved and Mrs. Roth seconded that the Board of Education approves the following donations:

1. Kroger, donation of \$289.27, to Central Middle School.
2. Target, Take Charge of Education, donation of \$801.16 to West Elementary.
3. Target, Take Charge of Education, donation of \$64.87 to North Elementary.
4. Anonymous, donation of \$115.00 to Licking Heights Schools.

AYES: Bagley, Roth, Russ, Satterwhite, Wand

President declared motion carried.

Resolution #04-16-064. STUDENT FEES

Mrs. Russ moved and Mrs. Roth seconded that the Board of Education approves the Student fees for the 2016/17 school year, as provided in the back-up materials.

Comment: The fees will remain the same as the 2015/16 school fees.

AYES: Russ, Roth, Bagley, Satterwhite, Wand

President declared motion carried.

Resolution #04-16-065. CERTIFIED EMPLOYMENT

Mr. Wand moved and Mr. Bagley seconded that the Board of Education approves the following certified position(s).

1. Darren Waters, Physical Education, High School, 185 days, currently on a continuing contract, at a salary of (M – Level 20) \$66,594.00 effective August 15, 2016. (Replacing Steve Lesmes)

AYES: Wand, Bagley, Roth, Russ, Satterwhite

President declared motion carried.

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Resolution #04-16-066. SUPPLEMENTAL POSITION

Mrs. Roth moved and Mr. Satterwhite seconded that the Board of Education approves the following 2016/17 supplemental position:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Alyson Wand	Head Cross Country	High	1	3	\$3,050

AYES: Roth, Satterwhite, Bagley, Russ, Wand

President declared motion carried.

Resolution #04-16-067. JOB DESCRIPTION

Mr. Wand moved and Mr. Bagley seconded that the Board of Education approves the following new job description:

School Resource Officer

AYES: Wand, Bagley, Roth, Russ, Satterwhite

President declared motion carried.

Resolution #04-16-068. JOB DESCRIPTION

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education approves the following revised job descriptions:

Bus Driver
Transportation Assistant
Crossing Guard
Dispatcher
Dispatcher/Secretary II Hybrid
Groundskeeper
Mechanic Specialist
Mechanic's Helper
Maintenance Worker
Custodian
Custodian/Grounds
Custodial Liaison
Food Service Liaison
Food Server/Cook's Helper
Food Service Cashier
Food Service Cook
Secretary II
Secretary I
Health Service Assistant

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Special Education Attendant
Library Aide
Treasurer

AYES: Roth, Bagley, Russ, Satterwhite, Wand

President declared motion carried.

Resolution #04-16-069. EXECUTIVE SESSION

Mrs. Roth moved and Mr. Wand seconded that the Board of Education enters into Executive Session at 9:05pm for the purpose of:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- The purchase of property for public purposes or the sale of property at competitive bidding.
- Conference with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or rules or state statutes.
- Specialized details of security arrangements.

The Board of Education returned from Executive Session at 11:45 pm.

AYES: Roth, Wand, Bagley, Russ, Satterwhite

President declared motion carried.

Resolution # 04-16-069A.

Mr. Wand moved and Mrs. Roth seconded that the Board of Education approves to amend agenda to approve a classified contract.

AYES: Wand, Roth, Russ, Satterwhite

ABSTAINED: Bagley

President declared motion carried.

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Resolution # 04-16-069B.

Mr. Wand moved and Mrs. Roth seconded that the Board of Education approves the following classified position(s).

1. Terri Bagley, Secretary II, West, 209 days/2 year contract (Step 1) salary of \$14.54/hr. (Category H) effective July 1, 2016.

AYES: Wand, Roth, Russ, Satterwhite

ABSTAINED: Bagley

President declared motion carried.

Resolution #04-16-070. ADJOURNMENT

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education meeting is hereby adjourned.
Time: 11:58pm

AYES: Roth, Bagley, Russ, Satterwhite, Wand

President declared motion carried.

PRESIDENT

TREASURER